

**Rivanna River Basin Commission
Executive Committee**

Tentative Meeting Agenda

September 23

10 a.m. – 12 p.m.

Albemarle County Office Building - 5th Street (COB-5th), Room C
(corner of Old Lynchburg Road and 5th Street at 1600 5th Street)

1. Call to order
2. Roll call
3. Determination of quorum
4. Approval of the agenda (attachment A)
5. Approval of the minutes of the preceding E.C. meeting - TABs 5 and 5a (attachments B and C)
6. Review of draft minutes from RRBC meeting on July 23 - TAB 6 (attachment D)
7. Report of the Chair
8. Report of Executive Director - TAB 8 (attachment E)
 - a. Technical Advisory Committee update (September 15, 2009) (packet) (attachments F and G)
 - b. Website update
 - c. Introducing new Commissioners in January 2010 (contents of briefing book for new Commissioners)
 - d. LEGAL questions:
 - Conflict of interest
 - Tax status
 - Liability and insurance updates
 - Ratifying email discussions
9. Review status of transfer of fiscal agency to RRBC – TAB 9 (attachment H)
 - Review and approve for recommendation to full RRBC "Accounting Policies and Procedures" - TAB 9 (attachment I)
 - Proposed Bylaw changes for appointment of Treasurer – TAB 9 (attachment J)
 - Recommendation of John Martin to be Treasurer of RRBC
 - Discussion of near-term accounting support for RRBC
 - Review sample monthly and quarterly financial reports TAB 9 (attachment K)
10. RRBC Work plan for FY 2010 - TAB 10 (attachment L)
11. [Closed meeting] Benefit package for Executive Director
12. [Open meeting] Proposed agenda for RRBC October 22 meeting in Charlottesville - TAB 12 (attachment M)
13. Other business of concern to Commissioners
14. Proposed meeting dates for 2009 and 2010 - TAB 12
15. Adjourn